

Pest Management Assistant [PMA]

Job description

Here we GROW again! Come join a growing local business!

As a Pest Management Assistant [PMA], you will support a Pest Management Technician [PMT] in the identification and control of pests, rodents, and termites for residential and commercial clients. You will work under direct supervision of a PMT and assist in the identification and treatment processes to eliminate and control pests, rodents, and termites. The ideal candidate will have an entrepreneurial spirit, enjoy solving problems, be willing to provide excellent customer service to commercial and residential clients, and be coachable and willing to learn.

Major Areas of Responsibility

- Assist PMP in treating structures according to schedule, safety procedures, and label instructions.
- Controlling pests on-site in a variety of accounts.
- Physically inspecting a variety of residential structures to determine the presence of pests; calculating the severity of infestations and the degree of structural damage.
- Interfacing directly with homeowners, homebuyers, tenants and their agents regarding the work to be accomplished.
- Creating diagrams and graphs indicating the type, degree and location of infestations.
- Performing creative sales solicitations and providing estimates.
- Coordinating activities with the office personnel.
- Receiving and properly accounting for company funds collected during the course of business activities.
- Submitting all paperwork and collections on a daily basis.
- Performing other administrative tasks at the supervisor's direction, including compiling and submitting a variety of reports, and calling customers regarding service.
- Maintain company issued equipment and vehicle in a clean and safe condition at all times.
- Ensures company procedures, state / provincial laws are followed to ensure the safety of themselves, our customers and the public.
- Other duties as assigned.

Education and/or experience:

- Must be at least 15 years of age
- Must be able to read, write, and comprehend short correspondence.
- Must have excellent communication, problem solving, and customer service skills, both in person and by phone, including one-on-one and small group communications to customers, clients, and others.

- Must be able to compute simple math such as addition, subtraction, multiplication and division of all units of measure
- Must be able to be bonded
- Sales experience is a plus
- Must be able to kneel, bend, reach, and crawl to inspect, modify, and treat structures. Must be able to work indoors and outdoors in all weather conditions, including the use of heavy protective gear such as respirators, gloves, and goggles, as needed for the application of chemical pesticides
- Will be subject to a pre-employment drug screen, and/or background check.

Hours: 20 to 30 hours a week, Monday-Friday between 7 am to 6 pm and occasional Saturdays

Benefits may include paid time off, paid holidays, 401(k), health insurance assistance, life insurance, disability insurance, vision insurance, and dental insurance.

Job Type: Full Time or Part time/Seasonal

Schedule:

- Day shift
- Monday to Friday, occasional Saturdays